

Hillcrest Advice Bureau and Bursary Fund

A Better South Africa, One Degree At A Time...

Summary Report For 2019

Income from donations was **STABLE**

SPECIAL INCOME of R407189 (capital asset distribution of a dissolved charitable Donor)

Expenditure was **UP 4%**

Beneficiaries received 97% of donations.

62 (UP 8%) Tertiary Students assisted achieving a **98%** pass rate

204 School Children in 15 schools assisted with uniform

33 Food Parcels issued to 11 Advice Bureau Families and 3 Tertiary Students

217 Clients helped by Advice Bureau

38 Matriculants helped by the CAO Project to access NSFAS funded university places

Admin Costs now **3%** of expenditure

Cash Handling reduced by **50%**, now 25% of 2017 levels

Finance

Income from donations was R905 857 which was R50 000 less than in 2018. HABandBF was the grateful beneficiary of R407 108 from the capital distribution of one of our long term Donors which dissolved its' activities during the year. The majority of the capital distribution was placed into our Reserves with the intention of using it to smooth out the income fluctuations so that student payments can be covered without anxiety or debt.

Post graduate students fees of over R100 000 were paid directly (i.e. not through HABandBF accounts) by the company 'Capability' through HABandBF partnership with a BBBEE consultant.

Thanks

Thanks to **C&S Accounting** for pro bono compilation and auditing of the Annual Financial Statements and discounted access to cloud based accounting, to **Stimela Consulting**, to **Hillcrest InkyShop** for donation of printer ink, to our team of **volunteers** for donations of Thank You gifts, their petrol, airtime, printer ink and paper, to **Netelligent Consulting** email service providers for their discount and to **Holy Trinity, St. Agnes** and the **African Gospel Church** for donating space and facilities all of which has allowed us to maintain low administration costs of 3%.

Thanks especially to the Trusts, Charities, Corporates and individuals who donate the money that we use to do our work, helping to make '*A Better South Africa, One Degree At A Time...*'

Volunteers

Our team of volunteers are invaluable to our work, none of which could be done without their time, knowledge and skills. I am especially grateful to my colleagues for the additional workload which they have carried in my absence overseas whilst I care for my critically ill mother.

We wish Sue well in her new volunteer role within local Primary Schools and thank her for her two years with HABandBF.

We are still looking for a volunteer to help with the back office work (book-keeping, motivating for funds, administration, reporting to Donors, processing payments).

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HAB and BF 2019 Donations			
	Financial Donors		Non Financial Donors
January	Diaplante Solon MUGS R Paget Will Trust		Holy Trinity Anglican Church St. Agnes Anglican Church African Gospel Church Hillside Church Kearsney College C&S Accounting
			Space, storage, photocopying, use of telephones, emotional support Space, photocopying Space Venue for meetings, support with CAO Project Venue for meetings, Manzini Zungu's time Auditing, Financial Statement preparation, Discount on cloud based accounting package
February	Greenacre Foundation Anonymous Individual Donor Pinetown Rotary Trust Coker Family Trust Holy Trinity Evening Women's Guild		DebtIn Inky Shops Volunteers Ewing Trust Gordon Allen
			Bulk printing Printer cartridges for Advice Bureau and Tertiary Fund Time, petrol, airtime, printing, wisdom, advice Stationery Reconditioned Laptops
March	Edna Burford Trust 31 Club SPAR		Jenipher Lavander Lynette Reynolds Rosemary Dickinson Bonne Chance (Le Domaine)
			Email Interview Clothes Interview Clothes, Mobile Phone Frozen food
April	Fulton Trust Holy Trinity Anglican Women's Fellowship Key Truck and Car Hire Pty		Netelligence Consulting Dr. Swart Charmaine at Execuspecs
			Email hosting Discounted consultations for a Tertiary Fund student Discounted eye test and spectacles for a Tertiary Fund student
May	Clem and Nancy Ramsden Educational Trust		Stimela Consulting Enid Vredenburg Andrew Van Dam
			Discounted SED Certificate, recommendation to clients for obtaining BBBEE points by paying Tertiary Fund students fees Mobile Phone Mobile Phone
June	Stanley Raaf Trust Edna Burford Trust		Peter Hughes
			Mobile Phone
July	Bearre Foundation Gordon Alen		
August			
September	Robin Hamilton Trust Comburs Trust		
October			
November	Molly Reynolds Trust		
December			
Monthly	Sue Keal		

2019 REPORT – SCHOOL PROGRAMME

HILLCREST ADVICE BUREAU & BURSARY FUND SCHOOLS PROGRAMME

From our ever loyal and generous donors we received R10 000 from an anonymous donor and R50 000 from the Solon Foundation.

We got off to an early start this year with a stationery request which was followed by our annual visit from our disabled couple who have two sons at Siyababula High School. Buhle, the mother has calipers on her legs and can barely walk. Rosemary was able to give her a lift home and was saddened to find that their little house is off the road on a track so they have to walk several hundred metres to catch a taxi. Simon and Buhle are busy renewing their disability grant. Once again a phone call of thanks was received from this lovely couple.

Toluthando, the childrens' home we support had requests for 15 school uniforms from 5 different schools. It appears that the police simply arrive and drop off children who have been removed from their homes or found on the streets, often because of rape, and have nowhere to go. Many tears were shed recently when one girl who is in matric at school found out that she was pregnant. Police are handling the case.

Mr Govender promptly gave us his list requesting uniforms and we were impressed to find that Inkazimulo School has been selected as a 'full service' school serving 20 primary schools in the area. This school caters for learners with moderate learning abilities and also physically handicapped learners. There are ramps for wheelchairs, toilets for the disabled and R3.5 million has been spent on improvements. The sports field has been paved to prevent dust, all classrooms tiled and ceilings fitted. The asbestos roof has been replaced with chromodek roofing. However ---- there are no

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support staff such as remedial teachers, speech therapists, occupational therapists etc as promised. Apparently politicians from the KZN legislator visited the school and rapped the Educational Dept over the knuckles for not providing these personnel and have given them to the end of the year to put things in order. The school buys jerseys from the manufacturer and sells them at a profit. Pinetown Bargain Bazaar has been our supplier and we have a good relationship with them and get discounts on each invoice. Having the uniforms delivered to Rosemary's home makes a big difference and this is gratefully appreciated. There is still a need to visit the shop in Pinetown with items to exchange and odd individual requests.

We have provided some item of school uniform to about 174 children from 15 different schools from the donation from the Solon Foundation and approximately a further 30 children from our anonymous donor.

Keith Merson is still available to help Rosemary when necessary which is greatly appreciated. We have purchased 33 food parcels this year - the total amount spent being R5044.20 – the cost of each parcel is R152.85. It is remarkable that the price has not increased much in the last 2 years. The three monthly recipients are Winnie's clients all of whom are applying for disability grants, either the Grants have expired or new grants are in the process of being produced. We still try to support the local seamstress Gloria Xulu whenever possible whose sewing business is called Imagxabashe.

We no longer wish to support Thandeka Ngema with transport to Zimele Molweni Centre for the Physically and Mentally challenged children as she was asked to leave the school because her Foster mother (no foster grant is received) is not able to pay school fees. When Rosemary visited Zimele Centre to deliver a food parcel (received from another source) she was told that Thandeka was absent but had been at school the day before. Something did not seem right so a visit to Thandeka's home was the only thing to do. We found her there and heard that she had not been to school for a couple of weeks as she had been asked to leave. We paid R1200.00 towards her transport costs this year.

Our heartfelt thanks as always go to the Solon Foundation and to our anonymous donor for their continued support. We like to think that, although it may only be a drop in the ocean, we are making the children we clothe happy and give them confidence and dignity.

Rosemary Dickinson Administrator – School Programme – Hillcrest Advice Bureau and Bursary Fund

Report of the Advice Bureau For 2019

The Advice Bureau has continued to operate from St. Agnes in Kloof and from Qadi Gospel Church and is ably run by Winnie Mtakwende and Nokuthula Sokhela.

Unlike other organisations, Beneficiaries receive 100% of the money obtained on their behalf.

In the course of their work Winnie and Nokuthula are often presented with all of the problems which an individual may be experiencing within their lives. The paralegal staff have to identify those problems with which they can help but also often provide a 'safe ear' to allow the clients to unburden themselves. On occasion they will refer these clients to Open Door for counselling. Although both paralegals have had basic counselling training some of the clients, especially those who are suicidal and those who are concerned over the serious abuse of very young children, can be extremely challenging and upsetting for Winnie and Nokuthula to deal with. Treading the very

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narrow line between meeting legal obligations (e.g. reporting serious abuse) and maintaining client confidentiality and client trust can be excruciatingly difficult. We thank Vukile, Social Worker from Ikhatelo, for providing assistance with one such horrific case. Gratitude also to Open Door Crisis Centre for providing counselling to help our Paralegals come to terms with that particular case.

Many cases which are successfully resolved do not result in financial gain, such as the reporting of abuse to Social Services or obtaining birth certificates or ID's for paperless clients. However the human social benefit of these resolved cases is the important factor and we are thankful that we can do something to help right these wrongs which we are made aware of. Additionally, without a birth certificate clients cannot apply for an ID, and without an ID clients cannot receive their Matric, register for proper employment, bank account, grants etc. etc.

Thanks to the Black Sash for the Public Affairs Research Institute State Capture 2 day workshop in Pietermaritzberg in June which Nokuthula attended and for the 2 day Social Insurance workshop in Durban in July which both Winnie and Nokuthula attended. Black Sash kindly and generously provided food and accommodation for both workshops. The paralegals both benefitted enormously from interacting with many others in the same line of work and in receiving updates and latest information as well as options for assistance with cases that are not easily resolved.

There are still a number of pending cases. We would like to thank everyone who assisted us to make our work successful. We would also like to thank the Members of St. Agnes Church and Qadi for allowing us use of their premises so that we can help more members of the Community.

Report dated _____ April 2019 By Mrs. W. Mtakwende

Summary of Advice Bureau Cases

Problem	2019	R	2018	R	2017	R
Birth Certificate			10		7	
Child Support Grants	11		14		16	5175
Motor Vehicle Accident	7		23		2	
Foster Care Grants	6		28	40000	9	
Death Benefits	1	95000	1	43000	0	
Disability Grant	103		95	16544	118	22245.48
Surplus Apportionment	3		11		9	110200
Identity Book	26		26		15	
Dependent Benefits					2	
Provident Fund	23		17		11	
Pay Awards					9	
Pay Deductions					10	
Pension Funds	11		7	113680.67		
Land Claim	4				2	
Issupol Insurance					2	7000
Late Estates			25	100000	0	
Miscellaneous					10	
UIF	17		43		9	
Old Age Pension			3		1	2476.77
Compensation Fund	5					
Total	217	121065	303	313444	234	145097

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Example Case

Nokuthula met with a client who had been applying for death benefit for her late father since he passed away in February 2012. The family had not been successful in their applications. Nokuthula spoke with the late father's employer who referred her to Alexander Forbes Pty. Alexander Forbes required sight of certain documents and of the claimant so Nokuthula accompanied the client to Alexandra who then received a sum of R95300.

Food Parcel Recipients

Food parcels are provided for a few months while the client's application is considered by SASSA.

- **Bokh Ndlovu**: Family of 5, no-one is employed. He is trying to restore his Disability Grant.
- **Qinisela Ngcobo**: Is epileptic and staying with his unemployed brother. He is applying for Disability Grant.
- **Smanga Phewa**: Mentally confused and was abandoned by his mother when he was young. Applying for Disability Grant.
- **Buzisiwe Gwala**: An epileptic who has severe arthritis and was applying for Disability Grant which she now has.
- **Joyce Duma**: Has severe arthritis and is staying with her unemployed children. She is applying for Disability Grant.
- **Zandile Mdletshe**: Has 3 children. Trying to restore the lapsed Child Support Grant
- **Thembi Hlongwa**: Applying for Foster Grant which had lapsed. Caring for 3 children and has no employment.
- **Lindiwe Mbhele**: Staying with her 4 children and had to leave her work due to illness. Applied for Disability Grant and has now received it.
- **Robert Zwane**: His Disability Grant lapsed. He successfully applied to have it restored.
- **Thandeka Zungu**: Had a stroke. Applied for Disability Grant.
- **Judy Mabasa**: Her Disability Grant lapsed and she has applied to restore it.

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Report of the Tertiary Fund For 2019

Highlights:

- **98% of our students passed** (61 out of 62)
- **27 Students Graduated** in 2018; 7 of whom are employed, 9 in further study, 1 in work experience and 10 job seeking
- **7 students** from previous years assisted in job hunting (successfully)
- **Fihlo Dladla Dip. Chemical Engineering**, who has been looking for inservice training for 3 years, obtained 2 offers of training and is now a Chemical Engineering Intern.
- **1 student failed**, which was anticipated because he had told us about health problems throughout the year, which we have helped him through. We continue to support him in 2020.

Past Students News

Here is a sample of the activities of some of the HABandBF Alumni:

- **Vezekile Zungu**, who completed her BSc. in Chemistry and Chemical Technology through UKZN with the support of HABandBF in 2010 has since completed her PhD in Chemical Engineering and was one of the 2018 Mail and Guardian's Top 200 Young South Africans in Science and Technology. She is working as a Research Officer at the Sugar Milling Research Centre in Durban.
- **Lindani Busane** B.Ed. UKZN 2018: working as a Physics teacher at Qoqulwazi Secondary School, Tongaat
- **Fihlo Dladla** MUT Dip. Chemical Engineering 2016: has an internship with Buckman Chemical Industries
- **Xolani KweNyama** fork lift training 2018: working as a storeman at Xpelair
- **John Mcoyi**, fork lift training 2018: working as a fork lift driver for Profibre Product.
- **Melody Mkhize** UKZN B.Ed. 2018: is a maths and natural science teacher at Ntlalo Senior High School, Steynsburg, Eastern Cape, UKZN B.Ed.
- **Zwanani Ngcobo** B.Ed. UKZN 2018: is teaching Geography at Ikanyegeng Combined in the Free State whilst studying for his Honours in History
- **Limpho Parkies** UKZN BSc Genetics 2018: is studying for her Honours through a full academic scholarship

2019 Students News

We supported 62 students in their studies and seven graduates from 2018 with help (transport, data) towards job seeking.

More students were able to register without registration or residence fees having been accepted by NSFAS due to having applied in 2018 through the Central Applications Office (CAO). NSFAS payments only started to come through at the end of March, 2 months after the semester had started. It is at such times that HABandBF is able to provide financial support which makes the difference between the students studying or not. Without the NSFAS living allowance for those first two months of the semester the students cannot pay for food, transport or books and therefore are unable to attend class, study or submit work. One of the reasons the tertiary education system in South Africa has such a huge drop out rate.

Once NSFAS started to pay the numbers of students attending our Drop In Centres dropped considerably allowing us to spend high quality, in depth time with each individual who did attend, teaching behaviours more suitable to the business world or working on their CV or interview skills. In a few cases we were the 'safe ear' whom our students who are suffering or recovering from abuses first confide in. A role which is both a privilege and a huge

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emotional burden. Following escape from the abusive situation and counselling these students generally flourish which provides great relief and reward for the HABandBF volunteers.

HABandBF aims to support bright, underprivileged students in tertiary education so that they can enter into a meaningful career and provide economic and social returns to the community. It is thus of great importance that the students are employable at the end of their studies. The job market is requiring postgraduate qualifications in many subjects hence we are supporting more students in Honours and a few in Masters.

We have been very fortunate to have entered into partnership with a SED consulting company which has led to external company sponsorship of students recommended by HABandBF for the payment of their fees. Thus the postgraduate students who we support in terms of books and transport have, in the majority, had their fees paid directly by external companies who then benefit in terms of BBBEE points. These fee payments do not go through HABandBF and are therefore not reflected in our Financial Statements.

Volunteers

We were blessed to have up to 8 volunteers working for the Tertiary Fund during 2019. In general the men, Wiseman, Keith and Martyn work in screening new applicants, giving basic guidance to those who are turned away, and in reviewing CVs and conducting interview practice. The ladies work one on one with students, reviewing marks and progress, assisting with subject choice, issues with teaching or learning, assistance with obtaining nsfas and all financial matters. The ladies also conduct an annual audit of all students.

We wish Sue Keal well on her new volunteering role in 2020 when she will be working to improve english in the quintile primary schools. Sue's expertise as a retired lecturer at Varsity College helped put students on the right track in formulating their dissertations. Sue also kindly took some of the most emotionally damaged students under her wing and met with them individually outside of the Drop In Centre. Her help with the vocational students in 2018 was much appreciated.

I am personally indebted to my voluntary colleagues who have run the fund in my absence overseas while I continue to manage a large chunk of the 'back office' work.

Thanks

Deep gratitude to all who support the work of the Tertiary Fund, especially to the Donors and to members of Holy Trinity Anglican Church. We believe, as you do, in the power of education to change lives, inspire others and benefit our community and our country.

Report dated by Tanya Harvey.....

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Sixty Two 2019 Students, Records of Studies

Qualifications Studied For:

SIXTEEN Postgraduate Degrees/Degree Equivalents In

Advanced Hons HR Management	1	Hons BSc Biological Science	1
Btech Journalism	1	LLB Practical Legal Training	2
Btech Office Management & Technology	1	Masters Biokinetics	1
Btech Public Relations	1	Masters Environment & Geological Studies	1
Hons B.Ed.	1	Masters Philosophy	1
Hons Linguistics	1	Midwifery	1
Hons PGCE	1	PGCE	1
Hons Social Science & Politics	1		

THIRTY FOUR Degrees/Degree Equivalents In:

B. Com Accounting	4	B.Sc. Geological Science	1
BA Anthropology	1	LLB	3
BSc Applied Chemistry	1	BSc. Medical Science	2
BSc. Business Science	2	BSc. Optometry	1
BSc. Chemical Engineering & Technology	1	BSc. Pharmacy	3
B.Eng. Civil Engineering	1	BA. Politics, Philosophy & Law	2
B.Ed.	10	BA Psychology	1
BA. English, Politics & Linguistics	1		

TWELVE Diplomas In:

Dip. Agriculture	1	Dip. Information Technology	1
Dip. Civil Engineering	1	Dip. Internal Auditing	1
Dip. Electrical Engineering Light Current	1	Dip. Mechanical Engineering	1
Dip. Engineering Technology	1	Diploma Para Legal	1
Enrolled Nurse	1	Dip. Welding	1
Dip. Industrial Engineering	1	Dip. Youth Development	1

SEVEN 2018 Graduates Assisted in Job Seeking:

Dip. Chemical Engineering	1	Dip Public Relations	1
B.Com	1	B.Ed	3
Certificate in Fork Lift Truck Driving	1		

Institutions:

FIFTY SEVEN at Universities		TWO at FETs	
DUT	8	Elengeni	2
MUT	3	THREE at Private Colleges	
UKZN	33	Ixopo Nursing College	1
UNISA	11	Mpumalanga School of Nursing	1
UniZulu	2	Damelin	1
	57		

TWENTY SEVEN Students Qualified during 2019:

TWENTY ONE Degrees/Degree Equivalents			
BA Anthropology		1 BA Politics, Philosophy & Law	1
BSc. Biological Science		2 Btech Public Relations	1
B. Chemical Engineering & Technology		1 BA Psychology	1
B.Ed.		2 Btech Office Management & Technology	1
B.Ed. Hons		1 Hons BA Social Studies & Politics	1
BSc. Geological Science		FIVE Diplomas	
Advance Hons BA HR Management		1 Dip. Civil Engineering	1
Hons BA Linguistics		1 Dip. Electrical Engineering Light Current	1
LLB PLT		2 Dip Internal Auditing	1
B, Medical Science		1 Dip. Mechanical Engineering	1
Midwifery		1 Dip. Youth Development	1
PGCE		ONE Certificate in:	
Hons PGCE		1 Welding	1

SEVEN employed, NINE further study, ONE inservice training, TEN job hunting